



1207 FM 980 • Huntsville, TX. 77320. • (936) 295-3667
northside-baptist.org

Please note: This employment application will remain on file for a period of 90-days from the date of application. It will be necessary to submit a new application after the 90-day period to be considered for future employment.

Please respond to all questions and do not leave any questions blank. If you do not believe that a response is applicable insert "not applicable" in the blank space. Use additional paper to respond if necessary.

PERSONAL

Name _____ Date _____
Last Maiden First Middle

Address _____
Street/Mailing City State Zip

Home Phone _____ Work Phone _____ Cell Phone _____

Driver's License # _____ State _____ Expiration _____

Social Security # ____ - ____ - _____ Date of Birth _____ Place of Birth _____

1. Position applying for: _____
2. On what date will you be available? _____
3. Are you a member of a church? Yes / No
4. If so, what church and for how long? _____
5. List cities & states in which you have been a member of any church/denomination including addresses and all previous church service, volunteer or paid, you have provided since you were 17 years of age. Include approximate dates. (Attach a separate page if necessary)

City	State	Church	Address	Service

6. Do you have any friends or relatives presently or formerly employed by the Church? Yes / No
If yes, please identify by name and relationship.

7. Have you previously applied for employment with or previously worked for the Church? Yes / No
If Yes, please identify the date(s) and details of employment or application.

EMPLOYMENT HISTORY

List your present job first, or most recent job if you are now unemployed and then all others in reverse chronological order. LIST ALL FORMER EMPLOYMENT. (attach a separate sheet if necessary)

EMPLOYER #1

Company Name _____ Date of Hire _____ Date of Separation _____

Address _____

Street City State Zip

Telephone _____ Supervisor Name _____

Your Job Title _____ Hiring Salary _____ Current/Final Salary _____

Duties Performed _____

Reason for Leaving _____

May the Church contact the employer? Yes / No If not, please give explanation: _____

EMPLOYER #2

Company Name _____ Date of Hire _____ Date of Separation _____

Address _____

Street City State Zip

Telephone _____ Supervisor Name _____

Your Job Title _____ Hiring Salary _____ Current/Final Salary _____

Duties Performed _____

Reason for Leaving _____

May the Church contact the employer? Yes / No If not, please give explanation: _____

Have you ever been disciplined, warned or counseled about your job performance, attendance or any other work related matter by the employer? Yes / No If yes, please identify the employer and circumstances.

Have you ever been discharged from any job? Yes / No If yes, please identify the employer, date of discharge and explanation of circumstances.

Please account for all periods of unemployment (of four weeks or more since you graduated High School) by noting the dates of unemployment and reasons for the unemployment during that time.

EDUCATION

HIGH SCHOOL

Name of School _____ City/State _____
Years Completed 1 2 3 4
Did you graduate? Yes / No Year last attended _____

COLLEGE/UNIVERSITY/VOCATIONAL OR TECHNICAL

Name of School _____ City/State _____
Years Completed 1 2 3 4 Additional Graduate Years _____
Did you graduate? Yes / No Year last attended _____
Course of Study and Degree, if any _____

Do you have any special skills, training, apprenticeship, or extra curricular activities that would apply to the job for which you are in applicant? _____

Please describe any additional education, training or qualifications which you possess which you believe may assist the Church in evaluating your application.

Do you consider yourself a positive role model? Yes / No

Please provide names and phone numbers of three personal references not related to you.

Name	Home Phone	Work Phone
1. _____		
2. _____		
3. _____		

Because the Church cares for our members, including children, and desires to protect them, please answer the following questions. We understand the following questions are personal and we will protect your privacy.

1. Is there any reason, including those that are physical or mental health related, that might keep you from effectively working with children or that might cause a child potential harm? Yes / No
2. Have you ever been charged with, indicted for or pled guilty to a crime? Yes / No If yes please explain _____

3. Have you ever been charged with, indicted, or pled guilty to an action prohibited by the Texas Family Code, or a similar code in any state? Yes / No If yes, please explain

4. Have you ever been known by any other name? Yes / No If yes, please list all other names (Including maiden name) _____
5. Would you be willing to be fingerprinted? Yes / No Drug Tested? Yes / No
6. Is there any health-related reason that would keep you from effectively working with members or cause any potential harm to our members? Yes / No If yes please explain: _____

(You may choose to set an appointment with the Chairman of the Personnel Committee to discuss the answer to this question in person rather than on paper. Your answer will be kept confidential.)

The information contained in this application is correct to the best of my knowledge. I authorize the Church to obtain information from references, employers and churches listed in this application. In addition, I also authorize Northside Baptist Church to retrieve information through government and state agencies for the purpose of performing background checks. I also authorize any references, churches, other organizations, or employers listed in this application to give you any information, including opinions that they may have regarding my character and fitness for the job I am applying for. In consideration of the receipt and evaluation of this application by the Church, I hereby release any individual, church, children's organization, charity, employer, reference or any other persons both collectively and individually from any and all liability and damages of any nature which may result to me, my heirs or family on account of compliances with this authorization. I waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this application.

Should my application be accepted, I agree to be bound by the Bylaws and Policies of Northside Baptist Church, which are adopted from time to time. I agree to refrain from unscriptural conduct in the performance of my services on behalf of the Church. I have been apprised of, understand, and support the Church's position on the problem of child abuse.

I understand that the Church desires to protect its members. I therefore give my permission for the Church leadership to conduct a criminal background check and drug test on me. I also recognize that the Church will maintain all my records, fingerprints, and photo ID on file.

I further state that I have carefully read the foregoing release and know the contents thereof; and sign this release as my own free act. I understand that any misrepresentation or omission of a material fact on my application may be justification for refusal of employment.

If I am employed, I understand that all employees are subject to termination at the discretion of the Church. In the event I choose to voluntarily terminate my employment, I am free to do so at any time. In addition, if I choose to give proper notice of termination, the Church may either permit me to continue my employment during the notice period or may accept my resignation immediately.

I understand that in the event I am employed by the Church, my compensation (if any), hours of service and all other terms and conditions of employment are subject to modification or change by the Church at the Church's discretion.

I understand that if employed, any misrepresentation made by me completing this application shall be considered as sufficient cause for my dismissal without advanced notice.

I authorize the Church to supply my employment record, in whole or in part, and in confidence, to any prospective or future employer, governmental agency, or other party with a legal and proper interest therein.

Applicant Signature _____ Date _____